

## **BabyNet Enrollment Requirements**

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We appreciate your interest in serving South Carolina's infants and toddlers with special needs.

We are requesting that all providers (to include rendering service providers) submit the following documents to the SC Department of Health and Human Services (SCDHHS), BabyNet State Office to establish your BabyNet Agreement.

- BabyNet Provider Enrollment Form
- BabyNet Individual User Confidentiality Agreement
- Drug-Free Workplace Statement
- W-9 Form\*\*\*
- Required to be enrolled in Medicaid\*
- NPI Number\*
- Medicaid Legacy Number\*
- Taxonomy Number\*
- Proof of Current Liability Insurance\*
- Current Licensure\*
- Background Check: (issued within the last 365 days)
  - o Office of Inspector General (OIG)
  - o Sex Offender Registry
  - o Nationwide Criminal Report
  - o Social Security Number Verification
  - o Residency History Check
  - o Professional License Verification\*

BabyNet requires that all providers submit the require background check. While BabyNet cannot mandate any one provider, the American Data Bank is an established website to provide background checks for South Carolina Health Care providers. This site will also provide information regarding specific reports/data in the background check. <a href="http://www.providerbackgroundcheck.com">http://www.providerbackgroundcheck.com</a>

These documents or any questions may be emailed to Robin Morris at <a href="mailto:bnproviderenrollment@scdhhs.gov">bnproviderenrollment@scdhhs.gov</a> or mailed to:

**SCDHHS** 

BabyNet State Office Attention: Robin Morris - Room 400-4 1801 Main Street Columbia, SC 29201



<sup>\*</sup>Not required for Interpreters

<sup>\*\*\*</sup>Not required for Rendering Providers